



Community Leadership Partners 2021 Grant Program Guidelines

Application Deadline: May 17, 2021

About Us

The Community Leadership Partners, a giving circle of Hampton Roads Community Foundation, is a group of South Hampton Roads civic leaders who use their resources to improve our region. The core purpose of the Community Leadership Partners is to increase understanding about the needs of our community, and engage philanthropists to meet those needs. The Partners share a desire to learn about philanthropic opportunities that support nonprofits' needs and help strengthen our community.

Focus Area

In 2021, the Community Leadership Partners will fund nonprofit organizations providing programs and services to youth ages 16-24 who are at high risk of disconnection, or who are neither working nor in school nor in military service.

Grant applications should explain how the program for which funding is sought addresses one or more of the following **priority impact areas**:

1. **Basic needs** (food security, temporary shelter, and/or permanent housing assistance)
2. **Health and Wellness** (access to primary health assistance, professional mental/behavioral and/or substance abuse care)
3. **Self-sufficiency** (educational success, workforce training, and/or employment placement; mentoring programs can be supported if they augment at least one of the priority impact areas)

Grantees will be expected to report on the number of youth ages 16-24 served by your program. If you have a plan for program sustainability, please be sure to include that in your application.

The Community Leadership Partners encourages collaboration with other organizations to reduce duplication of services, and use of innovative methods incorporating evidence-based best practices.

All applicants must demonstrate the ability to deliver services in a high-quality manner that adheres to safety protocols associated with social distancing and other public health recommendations.

Grant Range and Evaluation Process

Community Leadership Partners anticipate awarding grants in the range of \$5,000 to \$25,000. The Partners reserve the right to award both smaller and larger grants. Applicants may be contacted by a member of the Partners to schedule a virtual site visit in July. Due to COVID-19, the Partners will not conduct in-person site visits to applicants.

Eligible Organizations

Community Leadership Partners will accept grant applications from **nonprofit 501(c)(3) public charity organizations** that provide program services and serve clients within any of the five major cities of South Hampton Roads (Chesapeake, Norfolk, Portsmouth, Suffolk, or Virginia Beach). Organizations

must have an established track record of service and uninterrupted nonprofit status with the IRS since at least April 1, 2018. **Note:** Only one grant application from any eligible nonprofit organization will be accepted.

Eligibility Restrictions

The Community Leadership Partners will **NOT** fund the following:

- Operating Support
- Purchases or activities occurring prior to grant decisions
- Deficit funding
- Scholarships or support for specific individuals
- Political or Fraternal organizations
- Private Schools
- National or International organizations without a presence in Hampton Roads
- Lobbying to influence legislation
- Religious activities
- Multi-year grant requests

Note: Public schools are not eligible to apply for funding, but may participate in partnerships with a nonprofit applicant sponsoring programs that support the targeted focus area.

How to Apply for Funding

Application Submission Deadline — Monday, May 17, 2021

Applications must be completed using our online grant application, accessed [here](#).

HRCF staff are available to provide guidance and answer questions about the application content. Technical assistance will be provided by phone, email, and by virtual appointment, depending on the type and complexity of the assistance requested.

For questions about your grant application proposal, please contact Kate Wilson at kwilson@hamptonroadscf.org or (757) 383-6054.

For questions regarding HRCF's online application portal, please contact Gina Kelly at gkelly@hamptonroadscf.org or (757) 383-6044.

Note: We invite and strongly encourage you to attend a virtual information session on Thursday, April 22, 2021 from 3:00-4:30 p.m. At this session, HRCF staff will answer questions about the Community Leadership Partners grant guidelines and grant application process. In addition, interested nonprofits are also invited to attend HRCF's general grant-writing training on "Ten Tips for Preparing a Grant Proposal" on Tuesday, May 4, 2021 from 3:00-4:30 p.m. Register for either of these sessions by contacting Theresa Newbill at tnewbill@hamptonroadscf.org or calling 757-622-7951.

Review Process

Members of the Community Leadership Partners' Grantmaking Committee will review grant applications over the summer, and nonprofits will receive notification in late September of their grant status. Please note that receiving a Community Leadership Partners grant will **not** preclude an organization from applying or receiving other grants from HRCF.

Grantee Reporting

Grantees will be required to submit a brief interim and final report through HRCF's online grants portal, including a project success story.