

2021 Special Interest Grant - Programs

Overview

Project Name*

Character Limit: 100

Program Area*

Choices

Developmental Disabilities (Turner Fund & Gray Fund)
Horticultural Education (Savage Fund)
Mental Health Research (Brown Funds)
Peninsula Arts & Humanities (Chappell Fund)
Peninsula High Schools (Wall Memorial Fund)
Spousal or Child Abuse Services (Sue Cook Winfrey Fund)

Organization Description*

Briefly describe the history and activities of your organization.

Character Limit: 750

Project Description*

Character Limit: 2000

Geographic Area Served*

Select the location that will benefit from your proposal. Please note the regional options for projects that will affect more than one city/county marked with an asterisk (*).

Choices

Chesapeake
South Hampton Roads*
Norfolk
Peninsula* (please note only special interest grants fund Peninsula activities)
Portsmouth
Suffolk
Virginia Beach
Western Tidewater*

Total Amount Requested*

Character Limit: 20

Organizational Background

Mission*

State the organization's mission.

Character Limit: 500

Population Served - Organization*

Describe the population served by your organization as specifically as possible, including age, race/ethnicity, socio-economic status, and geography if tracked (e.g., low- and moderate-income Hispanic mothers between the ages of 16 and 24 residing in Norfolk).

Character Limit: 200

Number Served*

How many individuals does your organization typically serve annually?

Character Limit: 100

Project Description

Statement of Need*

Describe the need your project will address. Please focus your response on the evidence that this program is needed by the community and/or demographic population it will serve.

Character Limit: 500

Goals & Impact*

Describe the overall goals and objectives of your project. If appropriate, describe delivery method and staffing.

Character Limit: 3000

Use of Funds*

Describe how the funds from the Foundation will be used and over what period of time.

Character Limit: 1500

Total Contributions*

What is the total amount of contributions and pledges for this project raised to date?

Character Limit: 20

Diversity, Equity & Inclusion

Hampton Roads Community Foundation believes that racial equity is essential to the success of our region and its people. We further believe that advancing a more equitable and inclusive

community is core to the mission of the Foundation. To that end, the Foundation strives to reflect and promote the diversity of the community in its grantmaking activity.

Racial & Ethnic Data Collection Form*

Complete the [Racial & Ethnic Data Collection Form](#) provided and upload it to this application. A completed sample is available on the second tab.

File Size Limit: 1 MB

Organization Leadership*

Using the data collection form that you attached above, provide the percentage of Total Organizational Leadership who identify as People of Color as calculated in the highlighted field.

Character Limit: 3

Anticipated Population Served*

Using the data collection form that you attached above, provide the percentage of Anticipated Population Served who identify as People of Color as calculated in the highlighted field.

Character Limit: 3

Demographic Data Collection*

How does your organization collect the racial and ethnic data for organizational leadership and population served? Select all that apply. Note: The Foundation strongly encourages using self-identified demographic data.

Choices

Self-Identification: People select their own race/ethnicity. (Guardians may identify for children.)

Extrapolation: Percentages are assumed based on public information (i.e. school or city-wide data).

Observation: Racial and ethnic categories are assumed based on observing the person.

Other

Additional DEI Information

The Foundation acknowledges that an organization's commitment to diversity, equity, and inclusion may expand beyond the racial and ethnic information collected above. If you would like to share any additional DEI information with us, please do so here. If your organization has a statement, policy or plan relating to DEI, attach a copy of that document. (Standard Equal Opportunity or Anti-Discrimination policies are not necessary to share.)

File Size Limit: 4 MB

Uploads

Program Logic Model (For Specific Funds ONLY)

Please complete a Program Logic Model using the **form** provided and upload it to this application. A **sample** model is also available.

Please note, for Special Interest grants, program logic models are **required** only for applications in the following Focus Areas:

- Spousal or Child Abuse Services (Sue Cook Winfrey Fund)
- Peninsula High Schools (Wall Memorial Fund)

File Size Limit: 4 MB

Project Budget*

Upload a detailed, itemized project budget that *includes revenues and expenses*.

File Size Limit: 3 MB

Timeline*

Provide a complete program implementation timeline/schedule. *Type in the space provided or upload an existing document.*

Character Limit: 500 | File Size Limit: 1 MB

Board of Directors*

Upload a current list of the organization's Board of Directors and their corresponding affiliations. At minimum, include employer, job title or area of expertise, and city of residence.

File Size Limit: 1 MB

Operating Budget*

Provide your organization's current operating budget, including *revenues and expenses*.

File Size Limit: 3 MB

Financial Statements*

Provide the organization's most recent audited financial statements. If you do not have audited statements, provide the organization's most recently filed IRS Form 990. If you did not file a full 990 or 990-EZ and only filed a 990-N, also provide a balance sheet and profit & loss statement for your most recently completed fiscal year.

File Size Limit: 5 MB

Memoranda of Agreement

Upload any MOAs that pertain to the project.

File Size Limit: 3 MB

Authorization to Submit

I am authorized by my organization to submit a grant to the Hampton Roads Community Foundation.*

Choices

Yes

ELECTRONIC SIGNATURE*

Enter your full name, business title and the date of submission.

Character Limit: 250

Add grantinterface.com to your safe senders list to prevent messages from going to your spam/junk folder.

After submission, you should receive an automatic email confirming successful submission within 10 minutes. Critical future correspondence such as requests for additional information, grant agreements, and report reminders will be sent via email from administrator@grantinterface.com.

Sample